## Working Principles \& Guidelines for the Nomination Committee

- The Secretary will annually notify the Nomination Committee about vacant positions.
- It is advised not to nominate any member from the country hosting the General Assembly/Annual Meeting of the respective year for any vacant position in the EPOS Executive Committee.


## Vice President

- Only members who have previously served as board members or committee chairs may be nominated for the vice presidency. The Secretary of EPOS will inform the Nomination Committee of the list of eligible members after the General Assembly.
- The member nominated for the EPOS vice presidency should still be actively practicing during the year they serve as President. When selecting candidates, it should be ensured that there is not more than one member in the presidential line from the same country.
- A single nomination for the vice presidency is preferred unless extraordinary circumstances exist.


## Secretary and Treasurer

- One year before the end date of the terms of the current EPOS General Secretary and Treasurer, an election is held for the positions of secretary-elect and treasurer-elect.
- The secretary and treasurer spend their last year on the board alongside the new members but have no right to vote.


## Councilor

- When electing councilor candidates, attributes such as previous appointments to EPOS committees, scientific performance in annual meetings, and holding leadership positions in national societies and international recognition will be considered. During nominations, the geographic distribution of the existing board will be considered to avoid appointing two councilors from the same country of origin.


## Junior Councilor

- The EPOS Secretariat will promptly update the date of birth information of all members.
- On the day of the election, the secretary of EPOS will present the list of members younger than 40 years to the Nomination Committee chairperson.
- During elections, care will be taken to choose members who demonstrate future EPOS leadership potential based on their previous academic record.


## Other Relevant Information/Guidelines

- For the positions of General Secretary-elect, Treasurer-elect, Councilor, and Junior Councilor, the maximum number of individuals nominated will be at most twice the number of available positions.
- If a candidate who has already agreed to a vacant position in the Executive Committee drops out, the Nomination Committee shall promptly appoint new candidates to fill the vacant positions before the General Assembly takes place. The Nomination Committee may also preselect alternate candidates for each vacant position to facilitate immediate substitution in case the already appointed candidate(s) drop out. Information regarding new candidates is sent to the members before the General Assembly.
- All nominees should be informed and receive their approval before public notification.

Final revision by the EPOS Executive Committee in July 2023.

